



**Keweenaw National Historical Park  
Keweenaw NHP Advisory Commission**



**KEWEENAW HERITAGE GRANTS APPLICATION  
Fiscal Year 2017**

**Instructions to Applicants**

**Timeline**

- **Applications Due:** Friday, April 7, 2017 – 5:00pm
- **Awards Announced:** May 1, 2017
- **Funds Available:** June 1, 2017
- **Project Completion Date:** December 31, 2018 (no later than)

**Introduction**

The Keweenaw NHP Advisory Commission is offering Keweenaw Heritage Grant opportunities to owners and operators of historic properties and providers of history programs in support of projects that further the preservation and interpretation of the story of copper on the Keweenaw Peninsula.

**Applicant Eligibility**

Applicants must be a designated Keweenaw Heritage Site, a non-profit organization, a local or regional government, an academic institution, or a federally recognized Indian tribe.

**Project Eligibility**

For the 2017 grant program, the proposed project or program must be: located within the boundaries of Keweenaw NHP; affiliated with an existing Keweenaw Heritage Site; or located at the Cliff Mine, along Torch Lake, or within the community of Painesdale.

The purpose of the grants will be to provide enhancement funds for a broad range of projects and programs including, but not limited to:

**Historic Preservation**

- building maintenance
- structure stabilization
- façade improvements
- landscape preservation
- planning & design
- health & safety
- universal accessibility

**History/Archeology**

- national register
- oral history
- research
- survey & documentation

**Interpretation and Education**

- alternative media
- exhibits
- education programs
- interpretive planning
- publications
- tours/guided programs
- training
- youth/family exhibits
- lesson plans

**Museum Collections**

- archival preservation
- artifact care/cataloging
- housekeeping
- photograph digitization
- research & reference

**Organizational/Program Sustainability**

- organizational development
- volunteer development
- leadership development
- board training
- community engagement

Other preservation and heritage-related projects will also be considered. Grants cannot fund direct overhead expenses. Applicants may submit up to two (2) applications, which must be prioritized by the applicant. Greater consideration will be given to Keweenaw Heritage Site organizations for their highest priority application.

The minimum grant request is \$1,000 and the maximum grant request is \$15,000. Up to \$150,000 is expected to be available for the 2017 Keweenaw Heritage Grants program.

All construction and landscape projects are required to display a sign acknowledging the Keweenaw Heritage Grant program as a funding source.. A template for such signage will be provided by park staff. Acknowledgement signs must remain visibly displayed for the duration of the project.

Projects are to be completed by December 31, 2018. Grant funds are expected to be available to successful applicants by June 1, 2017.

### **Complete Eligibility Requirements**

- Applicants must be a designated Keweenaw Heritage Site, a non-profit organization, a local or regional government, an academic institution, or a federally recognized Indian tribe.
- The property, program, or project must be located within the boundaries of Keweenaw NHP; affiliated with an existing Keweenaw Heritage Site; or located at the Cliff Mine, along Torch Lake, or within the community of Painesdale.
- The property owner, operator, or organization **must be able to provide a 1-to-1 match**, with up to 100% of the match being **in-kind** (non-cash expenses that are directly related to the proposed project).
- Historic property preservation projects must comply with the *Secretary of the Interior's Standards for the Treatment of Historic Properties* (<http://www.nps.gov/tps/standards.htm>).
- Grant recipients will be required to submit a brief report at the completion of their project.

### **Submission**

Applications may be submitted in person or by mail to park headquarters by close of business on **Friday, April 7, 2017**. Address applications to:

Keweenaw National Historical Park  
Keweenaw Heritage Grants – 2017  
25970 Red Jacket Road  
Calumet, MI 49913

### **Review and Award**

Applications will be reviewed by a panel of NPS staff and Advisory Commission members. Notifications of awards will be made by May 1, 2017.

NOTE: Projects will be selected for funding based on the content of the application, available funds, and a desire to balance grant awards by type and location.

### **Contact Information and Questions**

For further information, contact Advisory Commission Executive Director Scott See at 906-483-3040 / [scott\\_see@partner.nps.gov](mailto:scott_see@partner.nps.gov), or Keweenaw NHP Historian, Jo Holt / [jo\\_holt@nps.gov](mailto:jo_holt@nps.gov).

**ALL applicants are strongly encouraged to contact  
Scott See or Jo Holt prior to developing an application  
to facilitate consultation with NPS staff.**



**IV. PROJECT SUMMARY**

(Provide a one or two paragraph project summary detailing the essential elements of the proposal. Clearly explain what will be accomplished with the project. Photo images may be attached to support the proposal.)

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**V. FUNDS**

**Total Estimated Cost** of the Project:     \$  
**Grant Amount Requested:**                     \$                     (No more than 50% of the total project cost)

*Complete each question/section. Narrative answers should be 2-3 sentences.  
Be clear and concise. Do not leave blanks – if not applicable, denote with “N/A.”*

## **VI. PROJECT DESCRIPTION**

1. If the project is for a historic building, landscape, artifact, or for archival materials, describe its current physical condition and the source and severity of any threat or damage to the historic property or collection.

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2. Describe how the project relates to the park’s purpose. Why is the project a good fit for this particular grant program?

*The purpose of Keweenaw National Historical Park is to preserve, protect, and interpret the natural and cultural resources and stories relating to the copper mining industry for the enjoyment and benefit of current and future generations.*

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3. Describe the historical significance of the project’s resources or finished product as it relates to the broad story of copper on the Keweenaw Peninsula. Even if your project directly relates to the park’s purpose (Question #2), why should this project be supported over other similar projects?

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4. Describe the impact of the project: what the result will be; how long the result will last; how many people it will serve; who the intended audience is, etc.

*Complete each question/section. Narrative answers should be 2-3 sentences.  
Be clear and concise. Do not leave blanks – if not applicable, denote with “N/A.”*

5. If this project is addressing organizational sustainability, describe how the project will improve the organization's ability to accomplish its goals and objectives.

6. Describe how you/your organization will provide public access to the project's structure, landscape, collection, activity, or product.

7. Describe you/your organization's previous experience with projects of a similar nature: describe consultation with park staff or other appropriate professionals regarding this project. Describe similar grant experience.

8. If the full amount requested is not granted, what is the minimum amount that would add benefit to your project?

## **VII. CERTIFICATIONS**

- ☐ Applicant is able to provide a **1-to-1 cash or in-kind match** (or combination of the two)  
\_\_\_\_ Prioritization number (if submitting two grants applications)

## **VIII. SCHEDULE & BUDGET**

Attach a **project schedule** for the proposal.

Attach a **detailed budget proposal** for the project; indicate the source of all funds to be used.

If using an in-kind match, indicate how the match will be met.

## **IX. SIGNATURE**

**Signature of Authorizing Official.** The applicant's *legally authorized official* must sign and date this form.

- Signature must be original and in ink.

Signature \_\_\_\_\_

Date \_\_\_\_\_